

NEDEAN | NED Alumni of Texas

Board of Directors Meeting Minutes

Date & Time: Feb 28, 2024, at 9pm

Venue: Zoom Conference Call

Attendees: Mir Hadi Ali, Javaid Iqbal, Azra Nasir, Hanif Akhawala, Ikhlas Ahmed, Ruby Khan, Wajahat Hayat, Afzaal Hafeez and Erum Rehman

Prepared by: Azra Nasir (General Secretary)

Meeting Minutes:

Javaid Iqbal led the meeting.

1. Ramadan meeting time will be on Saturdays at 3pm.
2. Eid Brunch-May 4,2024
 - Mir Ali and Hanif Akhawala will be leading Eid brunch event.
 - Wajahat and Erum wanted to have an outdoor picnic event.
 - Most members voted for Indoor High Tea.
 - For venue Hanif will be checking banquet halls and Club houses including Lone star and Richwood.
 - Azra will request Grapevine recreational to refund picnic deposit.
3. Pickleball Tournament Feedback & Lesson Learned
 - Pickle ball event was a super hit.
 - Don't disclose or post BOD's concerns to any other groups.
 - 50% audience didn't show up in the event.
 - For future events keep all expenses receipt for Tax exemption.
 - Create streamline membership process.
 - Review inventory of all our digital groups accounts (WhatsApp, Google, Facebook)
4. Publication for the first quarter
 - Javaid Iqbal reminded the board about the deadline of the first quarterly publication - due at the end of march and being spearheaded by Ruby Khan.
 - The quarterly newsletter/magazine includes our future events and activities, different Scholarships program and interviews or Q/A with NED inspirational personalities in DFW area.
 - Ruby received content answers from Afzal Hafiz.
 - Kaneez will send content answers next week.
 - Afzal Hafeez will reach out to NED Vice Chancellor / team and engage them for collaboration and NEDEAN future events.
 - Ruby Khan will reach out to VC for a message to be included in publication.
 - Wajahat will send Pickle ball event pictures and video for publication.
 - Mir Hadi Ali will send EIT scholarship information to Ruby.
 - Erum needs to respond to UTD and set an appointment to meet NED Endowment fund recipients for this year.
5. Social media and public outreach (Ruby khan and Amir Haque)
 - Ikhlas Ahmed suggested NED LinkedIn group should be managed and owned by only admins.
 - Ruby and Ikhlas will sort out LinkedIn ownership from Anzar.
 - Ruby Khan will set a time for SharePoint training session.
 - Correct BODAC email address is bodac@nedean.org
6. 10-Years convention
 - Javaid Iqbal requested Erum to lead steering committee for 10th Yr. celebrations.
 - Prepare proper format flyer for convention.
 - Mir Hadi suggested UTD conference center for venue.